



CAMDEN

G R O U P

STRICTLY CONFIDENTIAL

APPLICATION FOR EMPLOYMENT

Units 4-7, Steeple Industrial Estate, Antrim BT41 1AB

Tel: 028 9446 2419 Fax: 028 9442 8138

PLEASE COMPLETE THIS FORM LEGIBLY IN BLOCK CAPITALS

Application for Appointment as:

The completed form must be returned so as to arrive not later than:

Please complete the form in BLOCK LETTERS and use BLACK INK to facilitate photocopying.

Surname:

First Names:

Home Address:

Present Address:
(if different)

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Tel. No.: (Home).....

(Business)

Date of Birth:

Are you a Citizen of an E.U. Country?

National Insurance No.:

Next of Kin (Name and Address):

.....

Tel. No.:

.....

Tel. No.:

MEDICAL HISTORY:- Please give brief details and approximate dates of any periods of sickness during the last 2 years (exclude any pregnancy related illness).

REASON FOR SICKNESS	LENGTH OF ABSENCE FROM WORK

FOR OFFICE USE ONLY

Job File Reference Number:

Application Number:

EDUCATION RECORD:		
From / To	Type of School	Examinations and Subjects Passed (please indicate grades obtained)
Further Education:		
From / To	Name of College / University	Diploma/Degree and Class Obtained (give specific subjects studied)
Other Courses of Training: (Include Apprenticeships, Day Release Courses or other courses attended)		
From / To	Place of Training	Subject and Qualifications
For LGV Drivers only What Class of LGV Licence do you hold?		When does your LGV Licence expire?

PREVIOUS EMPLOYMENT:

Please give details of all posts you have held since you completed your full-time education. Start with your present or most recent post and work back. Give sufficient details to cover a broad picture of your complete work history and continue on a separate sheet if necessary.

From / To	Employer's Name and Address	Position & Main Duties	Salary & Reason for Leaving

COMPUTER SKILLS:

(Please indicate your level of competence in using computers. Indicate the names of any application software or programming language with which you are familiar).

Indicate any other emoluments you receive in your present employment:

What length of notice are you required to give your present employer?

Do you require any special arrangements to be made for you to attend for interview? (If yes, give details).....

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Please include any other information which may be relevant to this application (e.g. Voluntary Work, Publications, Courses attended, membership of a professional body etc.)

PERSONAL REFERENCES:

Please give details of two people (not relatives) who may be approached for references, after obtaining your permission. One should preferably be your present or most recent employer.

Name:

Name:

Occupation:

Occupation:

Address:

Address:

.....

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.....

.....

Telephone:

Telephone:

Have you previously been interviewed for a post with the Company?

If 'yes' please specify post and approximate date:

Do you hold a current driving licence?

List any convictions, including driving offences (giving dates):

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DECLARATION:

To the best of my knowledge the information I have given on this application form is correct and I understand that any offer of employment may be withdrawn or my employment terminated if the information given by me is inaccurate or misleading.

Signature of Applicant:

Date: