

## Job Description

<b>Job Title:</b>	General Operative
<b>Location:</b>	Steeple, Antrim
<b>Reports to:</b>	Team Leader, Supervisor and Factory Manager

### Main purposes of the job:

You will be working as part of a team within one of our factories to bring together our recycled and new materials to produce uPVC Windows and Doors. Our staff work to a high quality and are safety conscious. Safety, Quality and Customer satisfaction are part of the Camden culture.

**Opening Hours:** Monday to Friday, 5am to 1am – you only work 8hrs per day 40hrs per week.

### Main job duties:

Typical activities will vary according to the specific department where the individual works but will include:

- Being at your work station for the start of shift and having an excellent attendance pattern at work
- Ensuring that all production procedures and processes are followed in detail
- Complete and thorough adherence to Standard Operating Procedures (SOP)
- Identifying errors/faults and taking appropriate steps to rectify these.
- Reporting faults in machinery or product to Production Supervisor
- Competently performing all tasks for which training has been completed and signed off.
- Maintaining a clean and tidy work area
- Clearly communicating with team leader on all aspects of the job
- Always seeking to improve yourself and your performance
- Being an ambassador for the business at all times, behaving in a professional and courteous manner to everyone you come into contact within the course of your work
- Strict adherence to Health & Safety rules and procedures, including PPE. It is every employee's duty, no matter what their position within the Company, to assist the employer with its responsibilities towards Health and Safety.
- To perform any other duties as may reasonably be required from time-to-time.

### The Person:

Strong team working abilities, manufacturing or warehousing experience, focused on quality and safety with a willing to learn new skills when needed.